

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held at Cookridge Methodist Church, Otley Old Road, Cookridge,
Leeds 16 on Monday, 22nd September, 2008 at 1.30 pm**

N.B. Please note revised commencement time of meeting

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale
J L Carter	-	Adel and Wharfedale
C Fox	-	Adel and Wharfedale
S Andrew	-	Guiseley and Rawdon
J Bale	-	Guiseley and Rawdon
G Latty	-	Guiseley and Rawdon
A Barker	-	Horsforth
B Cleasby	-	Horsforth
C Townsley (Chair)	-	Horsforth
C Campbell	-	Otley and Yeadon
R Downes	-	Otley and Yeadon
G Kirkland	-	Otley and Yeadon

**Agenda compiled by:
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**W N W Area Manager: Steve Crocker
Tel: 395 0966**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)

(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)

EXCLUSION OF THE PUBLIC

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-

Item 13 Appendix 1 ‘Pricing and Lettings Policy for Community Centres’

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 23rd June 2008.</p>	1 - 10
8			<p>WELL-BEING BUDGET REPORT</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications.</p>	11 - 16

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9			<p>THE NEWLY FORMED WNW ENVIRONMENTAL ACTION TEAM</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing information to Members about the newly formed Environmental Action Team and how they will be working in the Outer North West area.</p>	17 - 20
10			<p>AREA COMMITTEE ROLES FOR 2008/09</p> <p>To consider a report of the Director of Environment and Neighbourhoods presenting the Area Committee with details of their area function schedules and roles in relation to these service areas for 2008/09.</p>	21 - 92
11			<p>OUTER NORTH WEST AREA DELIVERY PLAN 2008-11</p> <p>To consider a report of the Director of Environment and Neighbourhoods seeking the approval of the Area Committee on the Outer North West Area Delivery Plan (ADP) for 2008-2011.</p>	93 - 124
12			<p>KEY MESSAGES FROM AREA COMMITTEES SUB GROUPS AND FORUMS</p> <p>To consider a report of the Director of Environment and Neighbourhoods updating the meeting on progress made at the Area Committee sub groups and ward forums that have taken place since the last Area Committee.</p>	125 - 128
13	Appendix 1 10.4 (3)		<p>PRICING AND LETTINGS POLICY FOR COMMUNITY CENTRES</p> <p>To consider a report of the Director of Environment and Neighbourhoods outlining proposals for a new pricing and lettings policy for Leeds City Council managed Community Centres.</p>	129 - 160

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14			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 3rd November 2008 at 2.00pm (venue to be confirmed)</p> <p>MAP OF TODAY'S MEETING</p> <p>Cookridge Methodist Church, Otley Old Road, Cookridge, Leeds LS16 7DF</p>	